## **APAC Whistleblower Policy**

The APA Certification Program (APAC) incorporates and maintains ethical practices in conducting business and expects board members, committee members, volunteers, certificants, applicants, independent contractors, vendors, and others acting on behalf of APAC to engage in ethical conduct in all matters related to APAC. APAC makes every effort to ensure that all facets of its business are handled with integrity and are legally compliant.

This policy addresses APAC's commitment to provide an environment where any violation of federal, state, or local laws and regulations or violations of the APAC Code of Professional Conduct can be reported, investigated, and corrected. Anyone concerned about a violation should, in a timely manner, contact any member of the Board of Directors or the Executive Director about any violations of APAC's policies or violations of federal, state, or local laws and regulations. All complaints will be promptly investigated.

APAC ensures that anyone who reports ethical misconduct is protected against retaliation. APAC does not discourage or obstruct board members, committee members, volunteers, certificants, applicants, independent contractors, vendors, and others acting on behalf of APAC from filing complaints about ethical misconduct with any federal, state, or local official or agency; having discussions about such ethical misconduct with an attorney; or disclosing or disclosing such information in any document in a legal proceeding if the document is sealed.